

LA SALLE PRIMARY SCHOOL



Annual School Plan 2024 – 2025

La Salle Primary School

1. Vision

By touching the minds and hearts of the children confided to our care, and by providing the highest quality of education, we aspire to be the best primary school in Hong Kong.

2. Mission

To give a human and Christian education to the young, paying particular attention to the needy.

3. School Motto

Fides et Opera

4. Educational Characteristics

- ◆ To recognise the importance of biblical teachings - commitments to Christian spiritual values.
- ◆ To strengthen the teaching and learning of Chinese (Cantonese & Putonghua) and English - enhancement of students' biliterate and trilingual abilities.
- ◆ To motivate self-learning
- ◆ To encourage respect for individuals
- ◆ To encourage participation in extra-curricular activities
- ◆ To enhance IT in education
- ◆ To attain a good understanding of the Mainland and the world

La Salle Primary School

Annual School Plan

2023-2024

1. To cultivate students into self-directed pioneers and life-long learners
2. To pursue learning and teaching excellence by fostering collaborative inquiry and sharing
3. To nurture students to become positive Lasallian gentlemen possessing good morals

1. Major Concern: To cultivate students into self-directed pioneers and life-long learners

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.1 To develop multiple talents and potential of students	1.1.1 To realise the holistic personal development and fully develop the potential of students	80% of teachers agree that school provides opportunities for students to develop their potential through a multi-pronged approach	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD and Department Heads of different subjects	Resources provided by different subjects and teams
	1.1.2 To provide systematic training and/or activities in the Talent Hub to enhance the potential of different learners	85% of teachers agree that systematic and structured training can help enhance students' learning effectiveness	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD and Department Heads of different subjects	Resources provided by different subjects for carrying out activities and training programmes

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.1.3 To nurture students' multiple talents by joining different competitions	85% of teachers agree that school provides necessary platforms for students to showcase their talents by joining different competitions	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD and Department Heads of different subjects	Information collected by Department Heads of different subjects
1.2 To promote a reading culture	1.2.1 To create a reading atmosphere by organising reading related activities	80% of teachers agree that a favourable reading environment and atmosphere has successfully established	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD, Department Heads of different subjects and the Teacher Librarian	Various reading materials and interesting online platforms or APPs selected by teachers and the Teacher Librarian

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.2.2 To increase a wide range of library collections which include printed books and e-books to cater for the diverse reading interests and abilities of the students	85% of teachers agree that school's library collection covers a comprehensive range of subjects to meet students' needs for learning	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD, Department Heads of different subjects and the Teacher Librarian	The library collections and ebooks
1.3 To master the skills of “Reading to Learn”	1.3.1 To equip students with the skills of “Reading to Learn” so as to facilitate their learning in different subjects	80% of teachers agree that the skills of “Reading to Learn” enable our students to read and make reading beneficial to their learning	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD and the Teacher Librarian	The reading worksheets and teaching aids

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.3.2 To implement cross-curricular reading programmes which provide opportunities for students to make connections between reading across various Key Learning Areas	80% of teachers agree that reading across the curriculum helps student establish meaningful links between concepts and ideas	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD, Department Heads of different subjects and the Teacher Librarian	Reading programme materials
1.4 To integrate STREAM education into the school-based curriculum	1.4.1 To strengthen the professional capacity of teachers by developing a high functioning STREAM community	85% of teachers agree that professional development acquaints teachers with knowledge and skills in STREAM education	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD, Head of STREAM education and Department Heads of different subjects	Resources for the STREAM professional development

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.4.2 To enhance students' critical awareness of the digital revolution and its impact on the community	85% of teachers agree school cultivates information literacy among students	- Discussion in Curriculum Development Team meetings	Sept 2024 – July 2025	PSMCD, Head of STREAM education	Teaching resources of the digital revolution
	1.4.3 To promote design thinking skills across the curriculum	85% of teachers agree that promotion of design thinking skills can help enhance students' learning motivation and creativity	- Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings	Sept 2024 – July 2025	PSMCD, Head of STREAM education and Department Heads of different subjects	Materials for learning the design thinking skills
	1.4.4 To empower students to be creative innovators, critical thinkers, and problem-solvers	70% of teachers agree that school help students nurture their high-order thinking skills through various learning activities	- Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings	Sept 2024 – July 2025	PSMCD, Head of STREAM education and Department Heads of different subjects	Resources provided by different subjects

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.5 To provide flexible, engaging and transformative e-Learning	1.5.1 To encourage students to apply IT skills to investigate, present, build and share knowledge	85% of teachers agree that IT skills can help students unleash their learning capability	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD and Head of e-Learning and Department Heads of different subjects	Materials about various IT skills
	1.5.2 To use multimedia tools and e-Learning platforms to foster creativity, collaboration and self- learning	90% of teachers agree that using e-learning tools can help students work together on problem-solving and self-directed learning	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in Curriculum Development Team meetings 	Sept 2024 – July 2025	PSMCD and Head of e-Learning and Department Heads of different subjects	Multimedia tools and e-Learning platforms

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
1.6 To deepen students' understanding of Chinese history and culture to enhance their sense of national identity	1.6.1 To enrich students' understanding of China's historic events, famous figures and their deeds, profile of ethnic development, and social and cultural features via visits and tours	90% of teachers agree that students have a better understanding of China and Chinese culture after visits and tours	- Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings	Sept 2024 – July 2025	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Information of experiential learning
	1.6.2 To create a learning atmosphere on the campus to promote Constitution, Basic Law and national security education through bulletin boards	80% of teachers agree that school establishes a positive atmosphere of national security education through bulletin boards	- Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings	Sept 2024 – July 2025	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Materials for making the board display

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.6.3 To enable students to explore different aspects of our country by organising various competitions and activities	80% of teachers agree that students have a better understanding about China and the community of Chinese culture	- Discussion in National Security, Moral and Civic Education Team meetings	Sept 2024 – July 2025	Vice Principal (Curriculum) and National Security, Moral and Civic Education Team Leader	Information about the competitions and activities
	1.6.4 To strengthen students' understanding of Chinese culture by organising thematic book exhibitions	90% of teachers agree that students have a better understanding about Chinese classic sayings and positive values and attitudes by reading different kinds of Chinese books	- Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings	Sept 2024 – July 2025	Teacher librarian and National Security, Moral and Civic Education Team Leader	Books about Chinese culture

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	1.6.5 To encourage students to join the Mainland exchange programmes to learn history in actual scenes, so as to cultivate their concept of the state and national identity	85% of teachers agree Mainland exchange programmes enhance students recognition of the state and their national identity	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Discussion in National Security, Moral and Civic Education Team meetings 	Sept 2024 – July 2025	Teacher librarian and National Security, Moral and Civic Education Team Leader	Information about the Mainland exchange programmes

2. Major Concern: To pursue learning and teaching excellence by fostering collaborative inquiry and sharing

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.1 To enhance project learning for students	2.1.1 To enhance peer learning through collaboration, IBL projects, group work, performances and competitions	90% of teachers agree that project learning facilitates students' independent learning capabilities, develops their generic skills and interpersonal relations	<ul style="list-style-type: none"> - Oral feedback and discussion in the panel meetings of each subject - Evaluation in the Annual School Plan meeting 	Sept 2024 – July 2025	PSMCD and Department Heads of different subjects	Resources of group projects and collaborative lesson planning records
2.2 To further enhance a collaborative culture among students	2.2.1 To further enhance a collaborative culture through Google Suite	90% of teachers agree that Google Suite helps students and teachers to establish an interactive, effective learning and teaching platform	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Class Teachers' feedback after having discussion with students 	Sept 2024 – July 2025	PSMCD and Department Heads of different subjects	Google Suite

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.3 Continue to enhance collaboration among teachers	2.3.1 To enhance professional sharing during staff meetings, subject meetings, staff workshops, training sessions, as well as IT and Zoom trainings	95% of teachers agree that professional sharing can help foster their professional exchange on learning and teaching	- Evaluation in the Annual School Plan meeting	Sept 2024 – July 2025	Vice Principal (Curriculum) & PSMCD	Evaluation survey of workshops and training, minutes of staff and subject meetings
	2.3.2 To enhance teaching efficacy of all teachers through monthly co- planning meetings of all subjects, collaborative lesson preparation, lesson observation and co-teaching	95% of teachers agree that collaborative lesson planning meetings enable teachers to develop suitable curriculum materials and implement good teaching practices	- Evaluation in the Annual School Plan meeting	Sept 2024 – July 2025	Vice Principal (Curriculum) & PSMCD	Collaborative Lesson planning documents

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
2.4 To promote professional development among teachers	2.4.1 To support new staff members through the mentorship programme, assigning different mentors for subject affairs and class affairs	90% of new staff agree that the mentorship programme is good for them to adapt to the new environment quickly	- Evaluation in the Annual School Plan meeting	Sept 2024 – July 2025	Vice Principal (Staff)	
	2.4.2 To enhance the effectiveness of teaching Mathematics in English through planning meetings, lesson observation and peer lesson observation	90% of teachers involved agree that the collaborative lesson planning meetings and lesson observations help them to master the technique of teaching Maths in English	- Discussion in Curriculum Development Team meetings	Sept 2024 – July 2025	PSMCD and Department Head of Mathematics	Materials for co-planning meetings and lesson observations

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	2.4.3 To further collaborate with La Salle College in the teaching and learning of core subjects, student support team and the training of school teams	80% of teachers agree that the collaboration with LSC help enhance continuity in primary and secondary education	- Discussion in Curriculum Development Team meetings	Sept 2024 – July 2025	Vice Principal (Staff) (Curriculum)	Schedule of the meetings
2.5 To further strengthen the collaborative school culture	2.5.1 To support and empower middle managers	85% of teachers agree that school equips middle managers with necessary skills and knowledge to excel in their roles	- Evaluation in the Annual School Plan meeting	Sept 2024 – July 2025	Vice Principal (Staff)	
	2.5.2 To further enhance the 2-year staff appraisal policy, with check-ins with Principal, to upgrade teaching efficacy and enhance communication	90% of teachers agree that the appraisal policy can help review their work progress and gather feedback from different levels	- Evaluation in the Annual School Plan meeting	Sept 2024 – July 2025	Vice Principal (Staff)	Appraisal documents

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	2.5.3 To collaborate with the Lasallian Family and all HK Lasallian schools in joint meetings and staff formation	85% of teachers agree that the collaboration encourages team spirit and sense of belonging	- Evaluation in the Annual School Plan meeting	Sept 2024 – July 2025	Vice Principal (Pastoral)	

3. Major Concern: To nurture students to become positive Lasallian gentlemen possessing good morals

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
3.1 To foster the Lasallian spirit of faith, zeal and community	3.1.1 To strengthen the Lasallian spirit in the Religious Knowledge curriculum	90% of RK teachers agree that the Brother animator helps to cultivate the Lasallian spirit of faith and foster spiritual formation	- Oral feedback and discussion in the R.K. panel meetings	Sept 2024 – July 2025	Religious Knowledge Panel Chairs	Resources of activities
3.2 To instil Values in Action (VIA) in Positive Education into school curriculum	3.2.1 To progressively acquaint students with the 24 Character Strengths in VIA associated with the six virtues of wisdom, courage, humanity, justice, temperance and transcendence in their first three years of primary education	80% of students agree that they understand the importance of the Character Strengths and try to apply them in their daily life	- Feedback from students - Teachers' observation - Evaluation in the Counselling Team meeting	Sept 2024 – July 2025	Student Guidance Personnel	Student Guidance Service Grant and NGOs

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	3.2.2 To introduce the 8 Character Strengths of Perspective, Judgement, Honesty, Kindness, Leadership, Teamwork, Humour and Spirituality into P.3 Personal Growth Education curriculum	80% of teachers involved agree that students are interested in the activities of the introduction of the 8 Character Strengths	<ul style="list-style-type: none"> - Feedback from students - Teachers' observation - Evaluation in the Counselling Team meeting 	Sept 2024 – July 2025	Student Guidance Personnel	Materials of the 8 Character Strengths
3.3 To promote emotional well- being of students	3.3.1 To build students' positive emotions through school-based programmes and activities	85% of teachers agree that the school-based programmes and activities can assist students to strengthen their relationships and build positive emotions	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Teachers' observation - Class Teachers' feedback after having discussion with students 	Sept 2024 – July 2025	Subject Panels and PSMCD	Good Student Award Booklet

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
	3.3.2 To provide students with hands-on experiences of service learning	90% of teachers agree that service learning facilitates students to merge their actual experience with their academic learning at a deeper level	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Evaluation in the Counselling Team meeting 	Sept 2024 – July 2025	Student Guidance Personnel	Materials for service learning
3.4 To help students adapt to new changes with positive mindset	3.4.1 To organise talks, seminars or workshops on Positive Education for students, teachers and parents	80% of the participants agree that talks, seminars or workshops can help them to cultivate proper values and attitudes	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Evaluation in the Counselling Team meeting - Survey 	Sept 2024 – July 2025	Student Guidance Personnel	Materials for talks, seminars or workshops
3.5 To enhance students' resilience when meeting challenges in life	3.5.1 To strengthen students' resilience by means of home-school cooperation involving students, teachers and parents	85% of teachers agree that home-school cooperation can help teachers and parents identify students with emotional difficulties as early as possible	<ul style="list-style-type: none"> - Evaluation in the Annual School Plan meeting - Evaluation in the Counselling Team meeting 	Sept 2024 – July 2025	Student Guidance Personnel	

La Salle Primary School
Capacity Enhancement Grant Plan for School Year 2024-2025

Task Area	Major Areas of Concern	Implementation Plan	Benefits Anticipated	Implementation Schedule	Resources Required	Performance Indicator	Assessment Mechanism	Person In Charge
Learning and Teaching	To relieve teaching and non-teaching workload of teachers and to enhance the efficacy of learning and teaching	To continue employing teaching assistants, clerical assistants and technical support staff	The workload of teachers will be relieved	From 1 st Sept, 2024 to 31 st Aug, 2025	Salary (including MPF): \$ 863,226	80% of teachers agree that teaching assistants, clerical assistants and technical support staff can relieve their teaching and non-teaching workload	Survey in the year end staff meeting	Principal and Vice-Principals
Learning and Teaching	To promote students' spiritual growth and to foster faith formation	To invite a Brother animator who provides religious service and foster professional exchange and collaboration with RK teachers	The learning effectiveness of Religious Knowledge will be enhanced	From 1 st Sept, 2024 to 31 st Aug, 2025	Service Fee \$ 78,000	80% of RK teachers agree that Brother animator can help enhance the learning effectiveness of Religious Knowledge	Survey in the year end RK panel meeting	Principal, Vice-Principals & RK Department Head

Total \$ 941,226

Note: CEG Grant for 2024-2025: HK\$ 827,452

La Salle Primary School
Plan on the Use of the Life-wide Learning Grant
2024-2025 School Year

Jun 2022 ver.

Schools are required to upload this Plan or the Annual School Plan which consist of this Plan endorsed by their SMCs / IMCs onto the homepage of the schools for the sake of enhancing transparency and in accordance with the established practice.

Declaration: We understand clearly the principles on the use of the Life-wide Learning Grant and, after consulting teachers on the allocation of the resources, plan to deploy the Grant for promoting the following items.

Category 1: To organise / participate in life-wide learning activities

Schools are required to complete this part							Completion of this part is not mandatory								
No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
e.g.	World Book Day (Author's sharing)	Apr 2025	P1-P6	1150	\$3,000.00	\$2.61	To reinforce the importance and enjoyment of reading towards academics and personal development	Cross-Disciplinary (Others)	Discussion in the Curriculum Team meeting	✓					MCH
1	Chinese New Year Activity (Decorations and Prizes)	Jan 2025 to Feb 2025	P1-P6	1169	\$5,000.00	\$4.28	To deepen students' understanding of traditional Chinese festivals and the knowledge of Chinese culture	Moral, Civic and National Education	Discussion in the National Security, Moral and Civic Education Team meeting	✓	✓				ML
2	Post-Exam Activities: Drama Show	Jun 2025 to Jul 2025	P1-P6	1169	\$17,000.00	\$14.54	To enable students to know and appreciate the quintessence of Chinese culture	Moral, Civic and National Education	Discussion in the National Security, Moral and Civic Education Team meeting	✓	✓				ML
3	Visits to Local Amenities (Coach Fee)	Oct 2024 to Jul 2025	P4-P6	26	\$2,000.00	\$76.92	To nurture students' historical literacy and cultural appreciation through field studies of the Chinese relics	Moral, Civic and National Education	Discussion in the National Security, Moral and Civic Education Team meeting	✓	✓				ML
4	Moral & Civic Education Activity (Materials & Transportation Fee)	Sept 2024 to Jul 2025	P1-P6	1169	\$8,000.00	\$6.84	To strengthen students' values and cultivate their love for our country and family	Moral, Civic and National Education	Discussion in the National Security, Moral and Civic Education Team meeting	✓	✓				ML
5	ECA Training Courses (Coach Fee & Training Materials)	Oct 2024 to April 2025	P1-P6	400	\$150,000.00	\$375.00	To unleash the potential of gifted students and enable them to showcase their talents	Cross-Disciplinary (Others)	Discussion in the Curriculum & Project Learning meeting	✓	✓	✓			WHL
6	IBL Day & IBL Week (P.1-4) (Project Materials)	Jun 2025 to Jul 2025	P1-P4	779	\$8,000.00	\$10.27	To increase students engagement in learning and problem solving.	Cross-Disciplinary (Others)	Discussion in the Curriculum & Project Learning meeting	✓	✓				WHL
7	IBL Week (P.5) (STREAM Course)	Jun 2025 to Jul 2025	P5	198	\$15,000.00	\$75.76	To increase students' engagement in learning and problem solving.	Cross-Disciplinary (Others)	Discussion in the Curriculum & Project Learning meeting	✓	✓				WHL
8	STREAM / Cross-Curricular Competitions	Sept 2024 to Jul 2025	P1-P6	1169	\$20,000.00	\$17.11	To provide the necessary platforms for gifted students to showcase their talents	Cross-Disciplinary (Others)	Discussion in the Curriculum & Project Learning meeting	✓	✓				WHL
9	Primary 1 Service Learning (Coach Fee & Materials)	Oct 2024 to Jul 2025	P1	40	\$500.00	\$12.50	To provide valuable life-wide learning opportunities for students to develop civic responsibility and empathy	Values Education	Discussion in the Counselling meeting		✓		✓		LUN
10	Primary 2 Service Learning (Coach Fee & Materials)	Oct 2024 to Jul 2025	P2	80	\$18,000.00	\$225.00	To provide valuable life-wide learning opportunities for students to develop civic responsibility and empathy	Values Education	Discussion in the Counselling meeting		✓		✓		LUN

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
11	Primary 3 Service Learning (Coach Fee & Materials)	Oct 2024 to Jul 2025	P3	196	\$21,200.00	\$108.16	To provide valuable life-wide learning opportunities for students to develop civic responsibility and empathy	Values Education	Discussion in the Counselling meeting		✓		✓		LUN
12	Primary 4 Service Learning (Coach Fee & Materials)	Oct 2024 to Jul 2025	P4	196	\$21,200.00	\$108.16	To provide valuable life-wide learning opportunities for students to develop civic responsibility and empathy	Values Education	Discussion in the Counselling meeting		✓		✓		LUN
13	Primary 5 Service Learning (Coach Fee & Materials)	Oct 2024 to Jul 2025	P5	198	\$21,200.00	\$107.07	To provide valuable life-wide learning opportunities for students to develop civic responsibility and empathy	Values Education	Discussion in the Counselling meeting		✓		✓	✓	LUN
14	Primary 6 Service Learning (Coach Fee & Materials)	Oct 2024 to Jul 2025	P6	192	\$21,200.00	\$110.42	To provide valuable life-wide learning opportunities for students to develop civic responsibility and empathy	Values Education	Discussion in the Counselling meeting		✓		✓	✓	LUN
15	Chinese New Year Activity (Chinese Culture Game Booths)	Jan 2025 to Feb 2025	P1-P6	1169	\$5,000.00	\$4.28	To deepen students' understanding of traditional Chinese festivals and the knowledge of Chinese culture	Chinese Language	Discussion in the panel meeting	✓	✓				CS
16	Chinese eRead Scheme	Sept 2024 to Aug 2025	P1-P6	1169	\$21,960.00	\$18.79	To cultivate students' reading culture by providing different types of online reading	Chinese Language	Discussion in the panel meeting	✓	✓				CS
17	Post-Exam Activity: Chinese Culture Day (Game Booth Prizes & Materials)	Jun 2025 to Jul 2025	P1-P6	1169	\$10,000.00	\$8.55	To enhance students' understanding on Chinese culture	Chinese Language	Discussion in the panel meeting	✓	✓				CS
18	Chinese Calligraphy Competition (Enrolment Fee)	Sept 2024 to Dec 2024	P1-P6	1169	\$100.00	\$0.09	To encourage students to write neat and beautiful Chinese Calligraphy	Chinese Language	Discussion in the panel meeting	✓					CS
19	English Online Learning Programme	Sept 2024 to Aug 2025	P1-P6	1169	\$10,000.00	\$8.55	To enhance students' English through interactive online programme	English Language	Discussion in the panel meeting	✓					ET
20	English Handwriting Competition (Enrolment Fee)	Sept 2024 to Dec 2024	P1-P6	1169	\$100.00	\$0.09	To encourage students to write neat and beautiful English Calligraphy	English Language	Discussion in the panel meeting	✓					ET
21	76th Hong Kong Schools Speech Festival (Improvised Drama: Application & Transportation Fee)	Sept 2024 to Dec 2024	P6	15	\$2,765.00	\$184.33	To empower students to use drama to express themselves creatively in English	English Language	Discussion in the panel meeting	✓					ET
22	Mathematics PI Week (Game Booth Materials & Prizes)	Mar 2025	P3-4	392	\$8,000.00	\$20.41	To raise students' awareness and improve diagnosis and treatment of primary immunodeficiencies (PI)	Mathematics	Discussion in the panel meeting	✓					TK
23	G.S. Visits (Coach Fee)	Oct 2024 to Jul 2025	P2, P4, P6 & Gifted Students (G.S.)	645	\$31,000.00	\$48.06	To enrich students' learning experiences through different visits	General Studies	Discussion in the panel meeting	✓					WSH

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
24	Post-Exam Activities: General Studies (Materials & Prizes)	Jun 2025 to Jul 2025	P1-P6	1169	\$1,500.00	\$1.28	To offer students opportunities to synthesise skills, knowledge and values across the KLAs of Personal, Social and Humanities Education	General Studies	Discussion in the panel meeting	✓	✓				WSH
25	Chinese History Learning Programme	Oct 2024 to May 2025	P4-P6	586	\$1,500.00	\$2.56	To reinforce students' interest in and understanding of Chinese history and Chinese culture	General Studies	Discussion in the panel meeting	✓	✓				WSH
26	Student Environmental Protection Ambassador (SEPA) Scheme (Planting Programme)	Sept 2024 to Jul 2025	P5-P6	20	\$4,000.00	\$200.00	To develop in students a sense of responsibility towards the environment, to nurture leadership among students	General Studies	Discussion in the panel meeting	✓	✓				WSH
27	Science Visits (Coach Fee)	Oct 2024 to May 2025	P1, P3, P5	584	\$40,000.00	\$68.49	To enrich students' learning experiences through different visits	Science	Discussion in the panel meeting	✓					AMC
28	Science Project Learning (Materials for Hands-on Activities)	Oct 2024 to May 2025	P1-P6	1169	\$7,000.00	\$5.99	To strengthen students' generic skills through project learning	Science	Discussion in the panel meeting	✓					AMC
29	Post-Exam Activities: Science (Materials for Hands-on Activities)	Jun 2025 to Jul 2025	P1-P2	387	\$500.00	\$1.29	To provide students the opportunities to learn through hands-on activities	Science	Discussion in the panel meeting	✓					AMC
30	Outreach Astronomy Programme	Jun 2025 to Jul 2025	P6	192	\$4,000.00	\$20.83	To raise students' interest in astronomy and space	Science	Discussion in the panel meeting	✓					AMC
31	Astronomy Talk (Talk Fee)	Jun 2025 to Jul 2025	P3-5	590	\$1,200.00	\$2.03	To raise students' interest in astronomy and space	Science	Discussion in the panel meeting	✓					AMC
32	Information Literacy Talk (Talk Fee)	Jun 2025 to Jul 2025	P4-5	394	\$1,300.00	\$3.30	To develop students' knowledge, skills and attitude to use information	Digital Studies	Discussion in the panel meeting	✓					LSF
33	Post-Exam Activities: Putonghua (Game Booth Prizes & Materials)	Jun 2025 to Jul 2025	P1-P6	1169	\$5,000.00	\$4.28	To give students more opportunities to use Putonghua on campus	Putonghua	Discussion in the panel meeting	✓	✓				RTC
34	STREAM Courses: Lego Spike Prime	Feb 2025 to Jul 2025	P4-6	586	\$74,000.00	\$126.28	To strengthen students' problem-solving skills through hands-on learning experience	Cross-Disciplinary (STREAM)	Discussion in the Curriculum & Project Learning meeting	✓					SHA
35	Post-Exam Activities: Aviation Course	Jun 2025 to Jul 2025	P6	192	\$50,000.00	\$260.42	To enrich students' understanding of the basic aviation knowledge	Cross-Disciplinary (STREAM)	Discussion in the Curriculum & Project Learning meeting	✓					SHA
36	Evangelisation Activities (Materials & Prizes)	Sept 2024 to Jul 2025	P4-P6	586	\$5,000.00	\$8.53	To develop students' basic beliefs in Catholicism	Religious Knowledge	Discussion in the panel meeting	✓	✓				KK

No.	Activity Name	Proposed Date	Target Students		Estimated Expenses (\$)	Estimated Expenses per Person (\$)	Brief Description and Objective of the Activity	Domain (Please select or fill in the domain of the activity as appropriate)	Brief Description of the Monitoring / Evaluation Mechanism	Essential Learning Experiences (Please put a ✓ the appropriate box(es); more than one option can be selected)					Subject Panel / Teacher-in-charge
			Level	Estimated Number of Participants						Intellectual Development (closely linked with curriculum)	Values Education	Physical and Aesthetic Development	Community Service	Career-related Experiences	
1.1	Local Activities: To organise life-wide learning activities in different KLAs / cross-KLA / curriculum areas to enhance learning effectiveness, or to organise diversified life-wide learning activities to cater for students' interests and abilities for stretching students' potential and nurturing in students positive values and attitudes														
37	Catholic Classroom Display Board (Materials & Decoration)	Jan 2025	P1-P6	1169	\$7,200.00	\$6.16	To enhance students' faith in God and support their spiritual development	Religious Knowledge	Discussion in the panel meeting	✓	✓				KK
38	Christmas Play (Costumes & Props)	Dec 2024	P1-P6	25	\$1,000.00	\$40.00	To provide students the opportunities to promote Catholic values through dramatic role-plays	Religious Knowledge	Discussion in the panel meeting	✓	✓				KK
39	Visual Arts Design Competition (Materials)	Sept 2024 to Jul 2025	P1-P6	1169	\$5,000.00	\$4.28	To provide the necessary platforms for students to showcase their Visual Arts talents	Visual Arts	Discussion in the panel meeting	✓					SHA
40	Post-Exam Activities: Visual Arts (Materials & Prizes)	Jun 2025 to Jul 2025	P1-P6	1169	\$5,000.00	\$4.28	To enhance students' visual arts knowledge, visual arts appreciation and criticism, and visual arts making	Visual Arts	Discussion in the panel meeting	✓					SHA
41	Swimming Gala (Application Fee for Kowloon Park Swimming Pool)	Feb 2025	P1-P6	1169	\$4,000.00	\$3.42	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			JA
42	Swimming Gala (Medals, Trophies, Souvenirs, Materials & Transportation Fee)	Feb 2025	P1-P6	1169	\$3,000.00	\$2.57	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			JA
43	Sports Day (Application Fee for Kowloon Bay Sports Ground)	Mar 2025	P1-P6	1169	\$3,000.00	\$2.57	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			JA
44	Sports Day (Medals, Trophies, Souvenirs, Materials & Transportation Fee)	Mar 2025	P1-P6	1169	\$2,500.00	\$2.14	To develop students' positive values through participating in sports competition	Physical Education	Discussion in the panel meeting			✓			JA
45	Physical Fitness Day (Materials)	April 2025	P1-P6	1169	\$2,000.00	\$1.71	To enhance students' awareness of physical fitness and encourage their participation in physical activities	Physical Education	Discussion in the panel meeting			✓			JA
46	HKSSF Annual Subscription (Competition Enrolment Fee)	Sept 2024	P1-P6	1169	\$300.00	\$0.26	To provide students with opportunities to participate in different PE-related activities	Physical Education	Discussion in the panel meeting			✓			JA
47	World Book Day (Game Booths & Author's sharing)	Apr 2025	P1-P6	1156	\$65,000.00	\$56.23	To reinforce the importance and enjoyment of reading towards academics and personal development	Others, please specify: Free Reading	Discussion in the Curriculum & Project Learning meeting	✓					MCH
48	Reading Ambassador and Student Librarian Training	Sept 2024 to Jun 2025	P2-P6	60	\$1,600.00	\$26.67	To enhance students' responsibilities and encourage them to promote reading culture	Others, please specify: Free Reading	Discussion in the Curriculum & Project Learning meeting	✓					MCH
49	Reading Award Scheme (Booklets & Prizes)	Sept 2024 to Jun 2025	P1-P6	1169	\$9,200.00	\$7.87	To encourage students to read more and develop their reading habits	Others, please specify: Free Reading	Discussion in the Curriculum & Project Learning meeting	✓					MCH

Category 2: To Procure Equipment, Consumables or Learning Resources for Promoting Life-wide Learning (Compulsory)

No.	Item	Purpose	Estimated Expenses (\$)
e.g.	STEM Learning Kits	STEM Interest Group Activity	\$50,000.00
1	Music Materials	P.6 Graduation Ceremony Performance	\$1,000.00
2	Drum Set	Performance and Examination	\$12,000.00
3	Condenser Microphones and Stands	Performance and Ceremonies	\$50,000.00
4	Percussion Instruments	Teaching, Performance and School Teams	\$2,000.00
5	Software, Equipment & Art Supplies	Multiple Intelligences Activities	\$55,000.00
6	Teaching Aids	Post-exam Activities	\$2,000.00
(Please insert rows above if the space provided is insufficient.)			
Estimated Expenses for Category 2			\$122,000.00
Estimated Expenses for Categories 1 & 2			\$1,252,775.00

Category 3: Estimated Number of Student Beneficiaries (Compulsory)

Total number of students in the school:	1,169
Estimated number of student beneficiaries:	1,169
Percentage of students benefitting from the Grant (%):	100%

Name of Contact Person for LWL:	Mrs. Winnie Lai
Post of Contact Person for LWL:	PSMCD

Plan on the Use of the Promotion of Reading Grant

2024 – 2025

The major objectives for Promotion of Reading: (1) Promote reading atmosphere in the campus.

(2) To encourage students to read more and develop their reading habits

	Item	Estimated Expenses (\$)
1.	Purchase of Books	\$40000
	<input checked="" type="checkbox"/> Printed books	
	<input type="checkbox"/> e-Books	
2.	Web-based Reading Schemes	
	<input type="checkbox"/> e-Read Scheme	
	<input type="checkbox"/> Other scheme:	
3.	Reading Activities	\$8000
	<input checked="" type="checkbox"/> Hiring writers, professional storytellers, etc. to conduct talks	
	<input type="checkbox"/> Hire of service from external service providers to organise student activities related to the promotion of reading	
	<input type="checkbox"/> Paying the application fees for activities and competitions related to the promotion of reading	
	<input type="checkbox"/> Subsidising students for their participation in and application for reading related activities or courses	
	<input checked="" type="checkbox"/> Buying the materials for Reading activities	
4.	Other:	
Total		\$48000

**School-based After-school Learning and Support Programmes 2024/25 s.y.
School-based Grant—Programme Plan**

Name of School: La Salle Primary School

Staff-in-charge: Lee Siu Fong Contact Telephone No.: 2336 2609

A. The estimated number of students (count by heads) benefitted under this Programme is 15 (including A. 1 Comprehensive Social Security Assistance (CSSA) recipients, B. 13 full grant recipients under the Student Financial Assistance (SFA) Schemes and C. 1 under school's discretionary quota).

B. Information on activities to be **subsidised/complemented** by the Grant.

C.

*Name / Type of activity	Objectives of the activity	Success criteria (e.g. learning effectiveness)	Method(s) of evaluation (e.g. test, questionnaire, etc.)	Period/Date activity to be held	Estimated no. of participating eligible students #			Estimated expenditure (\$)	Name of partner/service provider (if applicable)
					A	B	C		
Sport	1. Acquire the skill; 2. Enhance self-confidence; Increase sense of belonging to the school	1. Pass the test or fulfill standard of the course 2. Show positive mind set towards self 3. Show appreciation to the school	Questionnaire and observation	10/24 – 6/25	0	12	0	4800	PTA
Cultural and Art	Same as above	Same as above	Questionnaire and observation	10/24 – 6/25	1	1	0	800	PTA
Social Skill / Leadership Training	Same as above	Same as above					1	400	N.A.
Total no. of activities: <u>15</u>				@ No. of man-times	1	13	1		
				**Total no. of man-times	15				

Note:

* Types of activities are categorised as follows: tutorial services, learning skill training, languages training, visits, art and cultural activities, sports, self-confidence development, volunteer services, adventure activities, leadership training, and communication skills training courses.

@ Man-times: refers to the aggregate no. of benefitted students participating in each activity listed above.

** Total no. of man-times: the aggregate of man-times (A) + (B) + (C)

Eligible students: students in receipt of CSSA (A), full grant under the SFA Schemes (B) and needy students identified by the school under the discretionary quota (not more than 25%) (C) .

La Salle Primary School
Sister School Exchange Programme Proposal
2024-2025

Name of the Mainland Sister School: The Experimental Primary School of RDFZ

Exchange Programme Details	Objectives	Evaluation	Budget
<ul style="list-style-type: none"> ● Programme Name: Easter Beijing Study Tour 2025 ● Content: <ul style="list-style-type: none"> ➤ Date: 16-4-2025 to 19-4-2025 (4 days) ➤ Target: 3 teachers will bring 30 P.6 students to The Experimental Primary School of RDFZ for learning and cultural exchange ➤ Programme Details <ul style="list-style-type: none"> ◆ Exchange between schools ◇ Campus tour ◇ Have lessons with local students ◇ Experience local school life ◇ Cultural performance exchange activities ◆ Visit famous tourist attractions (including Summer Palace, The Imperial Palace, Tiananmen Square, The Great Wall of China – Juyong Pass etc.) 	<ol style="list-style-type: none"> 1. Students will get to know the school facilities of an outstanding school in the Haidian district. They can compare the similarities and differences between the school facilities of the two schools, and discover things to be learnt or adopted by LSPS. 2. Students will experience the education system in China, observe local students' learning attitude and performance in class and other activities, and reflect on their own learning experience in Hong Kong. 3. Students of the two schools will have lessons and lunch together at school. They will also participate together in extra-curricular activities after school. This would enable our students to learn the similarities and differences between the two cities' extra-curricular activities. 4. Students of the two schools will prepare performances that have characteristics of Beijing and Hong Kong's culture respectively. They will learn from each other and appreciate the culture of the two cities. 5. Students will learn Chinese history and appreciate the infrastructure development in China. 	<ul style="list-style-type: none"> ➤ At the end of each day's programme, teachers will guide students to evaluate and reflect, and will give immediate feedback for students. ➤ At the end of each day's programme, students will have to write down in the tour booklet what they have learnt/ experienced/ felt on the day. ➤ After returning to Hong Kong, students will share the details of the tour with other students. ➤ Teacher leaders will evaluate this study tour during a post-tour meeting. 	<p>Around \$6,000 per student (50% to be subsidised by the Grant for the Sister School Scheme.)</p>

喇沙小學
姊妹學校交流計劃書
2024-2025 學年

內地姊妹學校名稱：中國人民大學附屬中學實驗小學

交流項目詳情	預期目標	監察／評估	預算開支
<ul style="list-style-type: none"> ● 項目名稱： 復活節北京遊學團 2025 ● 內容： <ul style="list-style-type: none"> ➢ 日期：16-4-2025 至 19-4-2025(共四天) ➢ 對象：三名教師將帶領 30 名小六學生遠赴人大附中實驗小學進行學習及文化交流活動 ➢ 活動內容： <ul style="list-style-type: none"> ◆ 學校交流 ◇ 參觀校園 ◇ 兩地學生一起上課 ◇ 感受當地校園生活 ◇ 文化表演交流活動 ◆ 參觀名勝景點 (包括頤和園、故宮、天安門廣場、長城—居庸關等) 	<ol style="list-style-type: none"> 1. 了解海淀區內優秀學校的校園設施，讓學生比較兩校校園設施的異同之處，從而探討有哪些地方值得我們借鏡。 2. 讓學生了解內地的教育制度，觀察當地學生的上課態度、表現及水平，從而反思平日在港上課的表現及學習態度。 3. 兩校學生除一起上課外，還會在校園內共晉午餐，於課後一起參與社團活動(即課後興趣班)，讓學生了解兩地課餘學習活動的異同。 4. 兩校學生各自準備具北京/香港文化特色的表演項目，彼此切磋，互相交流及欣賞兩地文化。 5. 讓學生認識中國的歷史，並學會欣賞中國宏偉的建築。 	<ul style="list-style-type: none"> ➢ 每天活動完結後，老師會引領學生進行檢討及反思，即時評估學生當天的得著。 ➢ 每天活動完結後，學生均需行程小冊子上記錄當天的得著／體會／感受。 ➢ 回港後，學生將與其他同學分享旅程的所見所聞。 ➢ 帶團老師亦會透過會議檢討是次遊學團的成效。 	<p>每位學生的團費約 \$6000(當中 50%由姊妹學校計劃津貼資助)</p>